Registering a Subject:

You are in Subjects > CRA Console.

Choose a protocol before registering a subject.

Click “Register Subject” to place a subject on a study.

Choose the Study Site where the subject will be enrolled.

Click “Create New” to open up the fields to the right to data entry (already done here).

Click “Add” when you are done filling out information.

Important: before adding a new subject, search by full last name or MRN to see if they already exist in the system.