TEAM-SGM TRAINING SYLLABUS 2021

Methods of Instruction:

- Online, self-paced course with required readings included
- Six (6) virtual technical assistant sessions involving group discussion, reporting out, and troubleshooting. Each session will last for one hour and each team member is expected to participate.
- Six (6) webinars that cover a range of topics relevant to SGM cancer care considerations. Each webinar will last for one hour and each team member is expected to participate.
- Organizational Assessment conducted as a team

Workload: *Over the course of 15 weeks each participant is expected to spend approximately 20 hours in independent learning which can include the online course, group work and preparing for discussions (in-person or virtual). There will be approximately 10 hours spent in direct instruction.*

Attendance/Engaged Participation: *There is a relationship between attendance/engaged participation and what you and your team members (thereby your organization) get out of the training. It is expected that each person will actively participate in the entire training and submit all assignments on time. This is critical for everyone’s benefit.*

**TIMELINE**

*April 15: Notice of Acceptance of TEAMs*

*April 15-30: TEAM interview (all TEAM members must participate)*

*By May 5: Pre-intervention: Implicit Attitude Assessments*

**Week 1 (May 3-7). Orientation and Kickoff**
- 5/5: Webinar: Welcome and Kick-off (1 hour)
- Individual, self-paced online course opens
- Pre-test evaluation: Individual TEAM learners

**Week 2 (May 10-14). Determinants of Cancer Inequities**
- 5/12: Webinar: Coffee Chat Debrief on Modules (1 hour)
- Online, self-paced modules to be completed prior to session: Determinants of inequality, intersectionality, LGBTQ inequities

**Week 3 (May 17-21). Creating and Affirming Environment for SGM Patients**
- 5/19: Webinar: Creating an Affirming Environment for SGM Patients (1 hour)
- Online, self-paced modules to be completed prior to session: Normalizing Implicit bias, Provider strategies to address inequity, Institutional strategies to address inequity
- Reading: LGBTQ Prostate Cancer Providers Guide and Patient Brochures

**Week 4 (May 24-28). Conducting your Needs Assessment**
- 5/26: Webinar: Conducting your Needs Assessment (1 hour)
- Pre-Intervention Organizational Assessment (submitted after the session)
- Reading: Enhanced National CLAS Standards
- Reading: Healthcare Equality Index Criteria

**Week 5 (May 31 – June 4). Creating Organizational Change**
- 6/2: Webinar: Creating Organizational Change: Bias, Ethics, and Change Mechanisms (1 hour)
Weeks 6-12 (June 7-30).

**Week 6 (June 7-11). Trauma-Informed Care**
- Reading: Organizational Change
- Collect patient level data

**Week 7 (June 14-18). Sex and Gender Considerations in Oncology Management**
- Reading: Cancer Care Considerations for Sexual and Gender Minority Patients
- Collect patient level data

**Week 8 (June 21-25). Policy and Legal Considerations for SGM Cancer Patients**
- Collect patient level data

**Week 9 (June 28 – July 2). Supportive and Palliative Care**
- Collect patient level data

**Week 10 (July 5-9). Action Plan Workshop**
- Collect patient level data

**Week 11 (July 12-16). Action Plan Presentations**
- Collect patient level data

**Week 12 (July 19-23). Continue with Action Plan Implementation (no meeting)**
- Collect patient level data

**Week 13 (July 26 - 30). Virtual Technical Assistance**
- Collect patient level data

**Weeks 23-26: Post-intervention: Collect patient level data**

**Post-Test Follow-Up**
- 3-months post-intervention: Post-intervention Organizational Assessment and Action Plan Progress
- 6-months post-intervention: Action plan progress