

TEAM-SGM TRAINING SYLLABUS 2021

Methods of Instruction:

- Online, self-paced course with required readings included
- Six (6) virtual technical assistant sessions involving group discussion, reporting out, and troubleshooting. Each session will last for one hour and each team member is expected to participate.
- Six (6) webinars that cover a range of topics relevant to SGM cancer care considerations. Each webinar will last for one hour and each team member is expected to participate.
- Organizational Assessment conducted as a team

Workload: *Over the course of 15 weeks each participant is expected to spend approximately 20 hours in independent learning which can include the online course, group work and preparing for discussions (in-person or virtual). There will be approximately 10 hours spent in direct instruction.*

Attendance/Engaged Participation: There is a relationship between attendance/engaged participation and what you and your team members (thereby your organization) get out of the training. It is expected that each person will actively participate in the entire training and submit all assignments on time. This is critical for everyone's benefit.

TIMELINE

April 15: Notice of Acceptance of TEAMS

April 15-30: TEAM interview (all TEAM members must participate)

By May 5: Pre-intervention: Implicit Attitude Assessments

Week 1 (May 3-7). Orientation and Kickoff

- 5/5: Webinar: Welcome and Kick-off (1 hour)
- Individual, self-paced online course opens
- Pre-test evaluation: Individual TEAM learners

Week 2 (May 10-14). Determinants of Cancer Inequities

- 5/12: Webinar: Coffee Chat Debrief on Modules (1 hour)
- Online, self-paced modules to be completed *prior* to session: Determinants of inequality, intersectionality, LGBTQ inequities

Week 3 (May 17-21). Creating and Affirming Environment for SGM Patients

- 5/19: Webinar: Creating an Affirming Environment for SGM Patients (1 hour)
- Online, self-paced modules to be completed *prior* to session: Normalizing Implicit bias, Provider strategies to address inequity, Institutional strategies to address inequity
- Reading: LGBTQ Prostate Cancer Providers Guide and Patient Brochures

Week 4 (May 24-28). Conducting your Needs Assessment

- 5/26: Webinar: Conducting your Needs Assessment (1 hour)
- Pre-Intervention Organizational Assessment (submitted after the session)
- Reading: Enhanced National CLAS Standards
- Reading: Healthcare Equality Index Criteria

Week 5 (May 31 – June 4). Creating Organizational Change

- 6/2: Webinar: Creating Organizational Change: Bias, Ethics, and Change Mechanisms (1 hour)

- Reading: Organizational Change
- Collect patient level data

Week 6 (June 7-11). Trauma-Informed Care

- 6/9: Webinar: Anatomy-Driven Cancer Screening and Trauma-Informed Care (1 hour)
- Reading: Cancer Care Considerations for Sexual and Gender Minority Patients
- Collect patient level data

Week 7 (June 14-18). Sex and Gender Considerations in Oncology Management

- 6/16: Webinar: Sex and Gender Considerations in Oncology Management (1 hour)
- Collect patient level data

Week 8 (June 21-25). Policy and Legal Considerations for SGM Cancer Patients

- 6/23: Webinar: Policy and Legal Considerations for SGM Cancer Patients (1 hour)
- Collect patient level data

Week 9 (June 28 – July 2). Supportive and Palliative Care

- 6/30: Webinar: Supportive and Palliative Care for SGM Cancer Patients (1 hour)

Week 10 (July 5-9). Action Plan Workshop

- 7/7: Webinar: Assessing SGM Health Disparities and Using Data for Quality Improvement (1 hour)

Week 11 (July 12-16). Action Plan Presentations

- 7/14: Webinar: Action Plan Presentations (1 hour)
- Submit Final Action Plans (after the session)

Week 12 (July 19-23). Continue with Action Plan Implementation (no meeting)

Week 13 (July 26 - 30). Virtual Technical Assistance

- 7/28: Webinar: Addressing Barriers to Implementation (1 hour)
- Post-test evaluation: Individual TEAM learners
- Post-intervention: Implicit Attitude Assessments

Weeks 23-26: Post-intervention: Collect patient level data

Post-Test Follow-Up

- 3-months post-intervention: Post-intervention Organizational Assessment and Action Plan Progress
- 6-months post-intervention: Action plan progress